

## Reabold Tennis Club Harassment / Discrimination Incident Report Form

This form is to be completed for all incidents of inappropriate behaviour involving club members or other people while at the Club.

Completed forms are to be returned to the RTC Club Manager within 24 hours of any incident or to the Club President.

### Details of Incident

Date:	Time:	
Person submitting the form - Name (print)		
Location of incident		
Description of incident:		

### Details of the person harassed / discriminated against

Name (print):	
Comments	

### If a non Club member was involved, please provide details

Name (print):	Address
Comment	Phone number

### Person Submitting Report

Name (print):	Phone Number
Signature	Date

### Witness To The Incident

Name (print):	Phone Number
Signature	Date

### Action

Club Manager's action	
Date referred to Club President / board	
Club President / Board action:	